

Dear parents,

**Circular on Top-up Grant for Supporting Online Learning of Financially Needy Students**

Due to the presence of the COVID-19 virus, students who cannot have face-to-face lessons need to have e-learning at home. Some students cannot acquire appropriate Internet services because of the limitations of their living environment (such as living in sub-divided houses, old buildings or remote areas). The Education Bureau arranges schools to purchase portable wireless network routers and mobile data cards for students in need so that they can conduct e-learning at home. The school would like to know the situation of students' online e-learning at home. (According to the guidelines of the Education Bureau, our schools should ensure the subsidy is used properly. Therefore, when necessary, our school will collect further information from applicants.)

Please look at the Personal Information Collection Statement on the next page, fill in the following reply slip and return it to the class teacher. For enquiries, please contact Mr. Lee Sheung Lok.

Yours faithfully,

*Chow Kim Ho*

Chow Kim Ho

Principal



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Tsuen Wan Trade Association Primary School

Reply Slip of Circular 20-035/G05 < Return it to Mr. Lee via the class teacher >

**Circular on Top-up Grant for Supporting Online Learning of Financially Needy Students**

Dear Principal,

I acknowledge the receipt of the above circular about the Top-up Grant for Supporting Online Learning of Financially Needy Students.

- \* I  do not require related additional support from the school as I can acquire appropriate Internet services.
- cannot acquire appropriate Internet services because of the limitations of our living environment (such as living in sub-divided houses, old buildings or remote areas). Also,
- my child is benefiting from Comprehensive Social Security Assistance Scheme (including Internet access subsidies)
  - my child is benefiting from full grant / half grant of the School Textbook Assistance Scheme
  - My child and I are not benefiting from any assistance scheme(s) of the school, the Government or non-governmental organization(s), but my family has limited economic means at present (Please specify: \_\_\_\_\_)

Student's Name: \_\_\_\_\_ ( )

Parent's Signature: \_\_\_\_\_

Class: \_\_\_\_\_

Date: \_\_\_\_\_

\* Please put a '✓' in the appropriate box.

## **Personal Information Collection Statement**

1. The personal data provided will be used by the school for the following purposes:
  - (i) processing related application(s), and
  - (ii) verifying information with the departments/bureaux of the Government of the Hong Kong Special Administrative Region which are relevant to (i), if necessary.
2. Any information, including personal data, submitted may be disclosed to the Education Bureau (EDB) and relevant government departments/bureaux for the purposes mentioned above.
3. The provision of the personal data is obligatory. Without the data provided, the school is not able to process the application and proceed with the relevant arrangements.
4. According to the Personal Data (Privacy) Ordinance (PDPO), all persons have the right to request access to and correction of their personal data. Request for access to or correction of personal data should be made on the Data Access Request Form (No. OPS003 issued by the Privacy Commissioner for Personal Data) and sent to Phase 1, Tsing Yi Estate, New Territories. For more information about the privacy policy, please visit the website of the Privacy Commissioner for Personal Data.